

**SOUTHWEST COLLEGE BOOKSTORE ASSOCIATION
BOARD MEETING
October 21, 2008
Fort Worth, TX**

I. **Meeting Called to Order by President Eddie Turner** 1:00 pm at the Fort Worth Sheraton Hotel & Spa in Fort Worth, Texas

II. **Roll Call of Board**

Present: Eddie Turner, President

Starla Clawson, President Elect

Billy Hogue, Immediate Past President

Jacque Ochs, Secretary/Treasurer

Todd Cragg, Arkansas Trustee

Marian Cervantes, New Mexico Trustee

Carolyn Williams, Texas Trustee

David Ritz, At Large Trustee

Jacqueline Slaughter, NACS Trustee

Tom Fox, Book Trustee

Arlinda Bush, Non-Book Trustee

Also Present Alex Aragon, Administrative Assistant

Absent

Louisiana Trustee, Vacant

Brenda Reinke, Oklahoma Trustee

II. **Approval of Agenda**

Motion to approve made by **Billy Hogue** with a second by **Starla Clawson**

Motion Carried

III. **Minutes**

Minutes of meeting for October 18, 2008 **Motion made to approve Motion by Billy Hogue to approve with corrections a second by Tom Fox Motion Carried**

Corrections to item 3 table the discussion on the treasurer report was not to table it. Motion made to approve the procedures report and a second motion was made by Tim Fox to accept the treasurer report as submitted and to have treasurer update the board on the questions which were unanswered at the next conference call.

Correction to Report of Trustees. Arkansas trustee shows that new manager at Arkansas Tech. No such report Todd stated he will strive to visit all Arkansas stores this year.

Correction Louisiana Trustee was not present to give report. Her letter of registration to the board was read by President Billy Hogue.

- IV. Approval of Committee Chairs**
President Turner submitted a list of committee chairs for the 2008/09 year.
Motion by Billy Hogue seconded by Carolyn Williams to approve the list as submitted. Motion Carried
- V. Treasurer Report**
A list of all monies taken in during the annual meeting was presented. A total of \$1,180.00 was collected.
- VI. Treasurer Appointment.**
President Turner appointed Jacque Ochs to serve as Treasurer. The motion to ratify the appointment was made by Starla Clawson seconded by Tom Fox Motion Carried.
- VII. Administrative Assistant**
Letter of resignation by the Administrative Assistant Alex Aragon was read.
Motion to accept the resignation by Todd Cragg, Seconded by David Ritz Motion carried
The board discussed several procedures on filling the position. Todd Cragg will assist Jacque Ochs on preparing an announcement to send out.
The executive committee along with the treasurer will be doing the interviews.
- VIII. Annual Meeting was discussed.** Thanks to our vendors for their assistance and the hotel had a very helpful staff. Meeting was a success. Speed dating needs to be reviewed again.
- A 15 minute break was taken**
- IX. SWCBA Web Site**
Trustee David Ritz asked the board to encourage the stores in their states to visit the web site. There will be some changes made to the site in the coming months.
- X. Future Meeting Locations**
Discussion centered on what was being planned for the next meeting to be held after the MEGA in 2010. Starla has spoken with the RMFBA and the possibility of having a meeting with them and the Mid States. There is some interest in this. President Eddie Turner appointed Starla Clawson and Jacqueline Slaughter to research into having a mini-regional and bring a report back to the board for consideration and approval.
- XI. Lifetime Service Award**
Discussion on this award and those who have received it in the past. And what is the criteria for this award.
Motion by Marian Cervantes seconded by Starla Clawson to nominate and present the Lifetime Service Award to Gary Thompson. This award is to be done and presented immediately. Motion Carried.

Motion by Tom Fox and second by Todd Cragg to create a plaque to place the names of the Lifetime Service Award recipients. Motion carried

XII Old Business

None was presented

XII. New Business.

Marian Cervantes is accepting information from all the board members in creating a Master Calendar. All board members should submit the information to her when they get back to their stores.

Spring meeting to be held the 1st week of April April 6-10 time period

Board Handbook will be revised by the Long Range Committee Starla Clawson Chair.

Meeting adjourned at 2:59 pm